

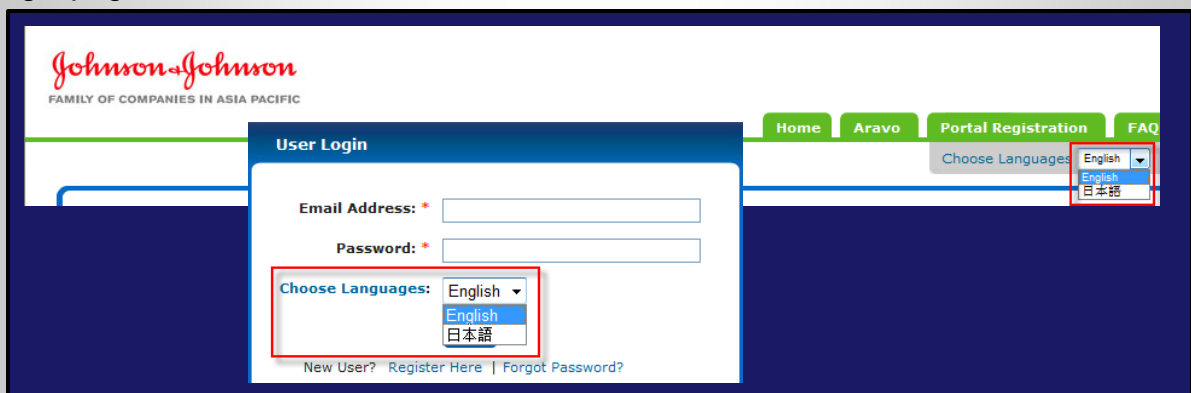
This Quick Reference Guide will assist you with registering on the AP supplier portal.

To Begin: Login to the AP supplier portal on www.ap.inj.com

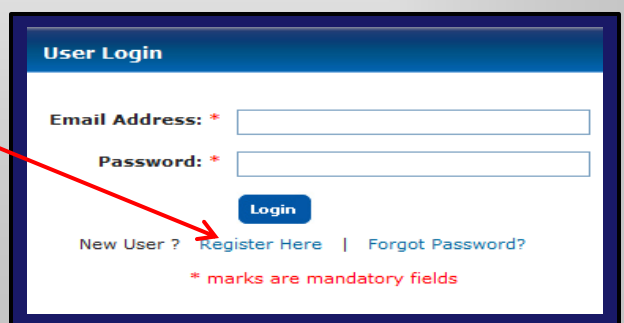
- 1 Check the “Remember my selection” option so that your selection is saved
- 2 Select the Region of the J&J Company you are doing business with
- 3 Select the Country of the J&J Company you are doing business with
- 4 Select your preferred language



- 5 You will be directed to the login page. You may select your preferred language from the login page as well.



- 6 Click “Register Here” to begin AP portal registration for your supplier/payee number.



7 Complete the user registration information (Your Name, supplier#, Register with either a PO #, Check # or Invoice # that has been processed within our system, default language, email address and confirm email address).

First Name: *
Last Name: *
Supplier Number: *
Register with: *
Default Language: *
E-Mail Address: *
Confirm E-Mail Address: *

8 Create a password and select 3 security questions and answers.

Password: *
Password should have minimum 8 characters and any
Confirm Password: *
Security Question 1: *
Security Answer 1: *
Security Question 2: *
Security Answer 2: *

9 Please read and agree to our Privacy Policy by checking the agreement box. Click "Submit"

I have read and accept the [Privacy Policy](#).
 I have read and accept the [Legal Notice](#).

10 You will receive a successful registration confirmation you will also receive an email that will provide you with a link to activate your account.

Registration Success
Home
Thank you for registering with Johnson & Johns
Please follow the link that has been sent to you